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## Facility Advisory Committee Meeting Summary:

November 29, 2011

### **Committee Members in Attendance:**

Richard Stomber, Administration  
Wartyna Davis, College of Humanities and Social Sciences  
Janis Strasser, College of Education  
David Kerzner, College of Arts and Communication  
Lou Poandl, Physical Plant Operations  
Martin Gritsch, Cotsakos College of Business  
Nina Trelisky, Registration  
Danielle Liautaud, Academic Affairs

### **Distribution:**

Lance Risley, College of Science and Health  
Nick Dimini, Campus and Residence Life  
Steve Bolyai, Administration and Finance

The summary of the Facility Advisory Committee meeting on September 8<sup>th</sup> is below. The summary is intended to include all major points of discussion. Please recommend any additions or modifications.

Perkins Eastman:

Rather than continue with the previous agenda items, the Committee reviewed proposals from firms that responded to the publicly advertised RFP process to identify an appropriate firm for the Academic Zone Plan update. In total, 34 firms attended the mandatory pre-bid meeting, which resulted in 11 firms providing proposals. The attendance list and bids are posted on the Capital Planning website. The five highest bids were eliminated on the basis of cost. The Facilities Advisory Committee evaluated the 6 lowest price proposals using a scoring matrix. The three highest scoring firms (Saratoga, Perkins Eastman, Urbahn) and the low-bidder (DMR) were asked to make presentations of qualifications to the Facilities Advisory Committee.