



**WILLIAM
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UNIVERSITY**

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Facility Advisory Committee Meeting Summary:

October 23, 2013

Committee Members in Attendance:

Richard Stomber, Administration
Kevin Garvey, Physical Plant Operations
Nick Diminni, Campus and Residence Life
Pam Ferguson, Institutional Advancement
Sabrina Grant, Athletics
Wartyna Davis, College of Humanities and Social Sciences
Steve Bolyai, Administration and Finance

Distribution:

Janis Strasser, College of Education
Lance Risley, College of Science and Health
Nina Trelisky, Registration
Danielle Liautaud, Academic Affairs
Vacant, Cotsakos College of Business
Vacant, College of Arts and Communication
Bob Seal, President's Office

The summary of our meeting on October 23rd is below. The summary is intended to include all major points of discussion. Please recommend any additions or modifications.

Membership:

RS will reach out to Student Development and the Deans of COAC and CCOB to designate members from their respective areas. Kevin Garvey has taken the place of Lou Poandl.

Old Business:

New Atrium Lounge furniture has been provided. Physical Plant will look for ways to improve the lighting in the Atrium's central lounge.

KG reviewed progress on the Reforestation Plan and Student Center Landscaping Projects. All trees for the reforestation will be planted this Fall except the areas around the Parking Garage. The trees are native species and were approved by the NJ Department of Environmental Protection. Landscaping work around the Student Center will be partially addressed with the balance, including the lawn at the main quad, completed in the Spring.

IRT has been relocated to the Library and there has been a shifting of CHSS staff within the Atrium resulting in about 20 faculty no longer having to share an office with a colleague.

Strategic Planning Update:

The Parking Subcommittee has been working for the past year on administrative goals and objectives for the Parking Garage project. A soft opening for the garage is scheduled for the spring of 2014 and a fully operational facility is anticipated for the start of the Fall 2014 semester. SB reported that there will be a charge to park in the garage, most likely a semester rate for faculty/staff and students, and an "hourly" range rate for visitors. Some departments with frequent visitors may be issued validators.

The Academic Zone Plan continues to be pursued in the demolition of the Coach House, design of the New Academic Building, and preliminary discussions on the renovations of Hunziker Hall and Wing. The Coach House demolition should be complete in early November.

The design of the New Academic Building is scheduled to be complete in early January and will be submitted for state approvals. The construction contract is scheduled to be awarded in the Spring with site work beginning in May. RS reviewed the current site, exterior and interior renderings for the project. Occupancy for the New Academic Building is scheduled in 2016.

The Cabinet and Deans are discussing programming goals for the renovation of Hunziker Hall and Wing. One of the key decisions is how to handle the "knuckle", which connects the two buildings at the location of the Child Development Center and Public Health Offices. The Committee discussed some of the options which include demolition leaving a clear space between the Wing and Hall, renovating, or reconstructing. Reconstructing the knuckle was viewed by the committee as the best option. Reconstruction would provide more programmable space and the use of transparent exterior building materials could provide views to Speert Garden and the New Academic Building. The committee recommended that selected architectural firm test all three options for the knuckle, include sidewalks to and from the knuckle, and make walking internally from Hunziker Wing to Hall less convoluted. The committee also recommended including sidewalks, landscaping and benches between Hunziker Wing and the Atrium as part of the project. It is planned to issue an RFP for the renovation in January 2016 after pre-programming discussions have been concluded. Hunziker Wing and Hall are expected to be completed in 2017 and 2018 respectively.

RS reviewed the final draft recommendations for the Residential Zone Plan, which will be presented to the Board of Trustees in February. The 15 year plan recommends the demolition of Overlook North and South, construction of up to 8 new residence halls as future demand prescribes, and renovations to all remaining residence halls except High Mountain East/West. SB presented the executive summary of the plan at the Board retreat. The board members present understood the need for sequencing and pause points at each step and phase. A decision still needs to be made whether to engage a P3 for the construction and renovation of residence halls. The plan also recommended that improvements must be made in the dining facilities for the housing program to be regionally competitive. KG and ND described some of the ongoing challenges with maintaining Overlook that agreed with the plans findings, while SG commented on the positive relationship between a housing program that meets student expectations with retention.

The three year capital plan (FY 2014 to 2016) was presented. Modifications to this list can be requested as part of the budget submission process each fiscal year. SG advised that the athletic fields, installed in 2004, may need to be replaced within the next few years. The staining on the Ben Shahn concrete is unsightly.

There was a discussion about how to improve campus communications for Capital Projects. Several suggestions were provided:

1. When making an announcement, direct to website for further information
2. Website should have more information and be current
3. Meet with SGA Leadership and Ledge, contact Jeff Wakeman
4. Include of gallery of progress photos

Ad Hoc Issues:

SG advised the committee that the football bleachers are not ADA accessible. SB and RS will advise further at the next meeting. PF mentioned a crack in the Hobart Manor Dining Room Ceiling. KG will advise.

With the completion of the Science Renovations, the ADA parking spaces were to be removed in favor of those in Lot 7. These parking spaces remain but the decision to remove them will be reconsidered with the completion of the garage project. In addition to ADA parking there are associated issues in the same location that also need to be investigated including service vehicles, loading, paving, railings, and aesthetics. This will be discussed in more detail at an upcoming meeting.

Assessment of Physical Plant Operations:

As part of a University wide goal for assessment, the Physical Plant Department would like to use the Facilities Advisory Committee as a resource. RS and KG shared an outline for an assessment program prepared by APPA, Association of Physical Plant Administrators. It was decided at the next meeting that a draft survey would be reviewed.

SG and ND mentioned that communications in Physical Plant have improved, but the Director's approach still needs to filter down further to managers and supervisors. ND also mentioned that the current work order survey only provides the work order number with no description, which makes it difficult for the responder. In general, the committee cited a general need for better scheduling, less reactivity, and thoroughness in completing tasks.