

William Paterson University
Research and Scholarship Council
Meeting Minutes
Approved 04/18/2011

Date 2/14/2011

Location: Cheng Library, Reference Conference Room

Present

Sandra Alon

Lourdes Bastas (Co-Administrative Liaison)

Sheetal Ranjan (HSS) (Co-Chair)

Kelli Smith (A&C)

Martin Williams (Co-Administrative Liaison)

Approval of the minutes of the January 31st meeting was postponed until the next meeting.

Discussion of University Research and Scholarship Day

Sandy said she will follow up with Graduate students from College of Education for posters that were already presented and also to develop a mechanism for encouraging all graduate students to present at R&S day even after they graduate.

Sheetal said that she is aware that psychology also holds student research events and maybe we can ask them to do reruns at the R&S day.

It was decided that representatives from each college will get in touch with their respective Deans and pass on the flyer and information about the R&S day asking them to encourage participation from their faculty. Similar email can be sent to department chairs to forward with encouraging note to faculty in respective departments

Sheetal said she will contact the Office of Graduate Studies asking them to forward flyer to all graduate students and chairs of graduate programs encouraging the graduate students to participate. We need to highlight the availability of evening poster slot.

Abstract deadline is currently February 22nd and an extension till March 1st will be announced on Feb 23rd.

Kevin is the contact person with the Art department about the cover, if Kevin can please follow-up and update us on this task.

OSP will take care of technical details such as tables, food, easels for poster, reach out to library for new author reception, OSP reception etc.

Next meeting date is set for Monday March 7th, 2pm same location.

Respectfully submitted,
Sheetal Ranjan