

Valley Road Classroom Equipment



Document Camera Operations (Conference Seminar Rooms)

Step 1: Make sure the [projector](#) is on and ready for projection. Make sure the [projector screen](#) is down.



Extron Panel

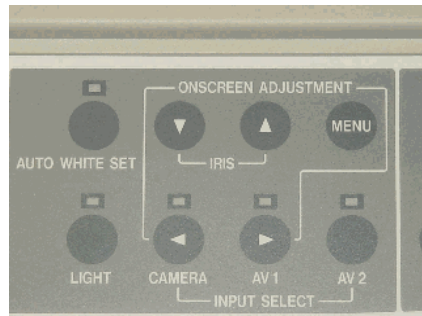
Step 2: Press the button above "Document Camera" on the Extron Panel, located in the equipment rack.

Step 3: Turn the Document Camera power on, located towards the rear of the equipment on the top surface.



On Button

Step 4: Press the "Camera" button, located on the lower portion of the Document Camera.



Camera, Light, & Iris Buttons

Step 5: To project a 3D object or a hardcopy, press the "Light" button once. The light will be displayed from the side lights onto the hardcopy.

Step 6: To project a transparency, press the "Light" button twice. The light will be displayed below the transparency.

Step 7: When finished using the Document Camera, please turn the Document Camera power switch off.



Zoom, Auto, & Focus Buttons

- * If the projected image is too dark or too light, adjust the brightness by using the "Iris" buttons.
- * To zoom in or out, use the zoom "Tele" or the zoom "Wide" keys.
- * To autofocus, press the "Auto" button located in the "Focus" section.
- * To focus manually, use the buttons in the "Focus" section; either, "Near" or "Far".