William Paterson University College of Education Professional Development Opportunities Fall 2009



1600 Valley Road Wayne, New Jersey 07470

Fall 2009

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OFFICE OF THE DEAN COLLEGE OF EDUCATION 1600 VALLEY ROAD • P.O. BOX 920 • WAYNE, NEW JERSEY 07474-0920 973.720.2137 FAX 973.720.3467 • WWW.WPUNJ.EDU

September 2009

Dear Colleagues,

We are pleased once again to be offering the professional development opportunities listed in this catalog. Your enthusiasm, support and feedback on this initiative have helped us fine tune our workshops, seminars and conferences to better meet your educational and professional needs. We are delighted to be able to offer a free series of workshops this year on Sheltered English Instruction, and we are especially excited about the trip to the Greenwich, Connecticut Japanese Lesson Study School planned for December 2nd. Mark your calendar for upcoming fall and spring conferences including the 29th Annual Bilingual Conference on December 4th.

Please visit our website www.wpunj.edu often to learn about other professional development opportunities.

As always, we welcome your suggestions for additional content and topics that will help improve education for all learners and look forward to seeing you on campus in the coming months.

Sincerely,

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Dorothy A. Feola Associate Dean College of Education

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For more information about our workshops, please visit us at www.wpunj.edu/cpe

Educators and Administrators

William Paterson University is committed to providing quality programs to enhance teacher development and continuing education. Our goal is to engage the education community in an on-going dialog about effective teaching practices that will enable all students to reach their full potential as learners. Our *Institute for Teaching, Learning and Leadership* faculty is available to tailor professional development for your school or district and can assist with assessment-related research and curriculum development. Additionally, any workshop described in this catalog can be delivered during one of your district's in-service days.

For more information about professional development opportunities for teachers, contact Nancy Friend at 973-720-3829 or friendn@wpunj.edu.

Early Childhood

Using Children's Websites and Software Applications to Enhance Learning Experiences Pre-K and K Teachers and Directors

This workshop will provide participants with a number of free child friendly websites that can be used to support and enhance any and all curriculum units of study. In addition, we will review software applications for creating slide shows and importing sound. Participants should bring digital photos (uploaded onto a flash drive) that can be uploaded onto a computer.

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Presenter:	Cindy Gennarelli
Date:	October 13, 2009
Time:	4 pm – 7 pm
Fee:	\$45
Workshop Number:	CPE-E402

Build a Website to Showcase Your Program Pre-K and K Teachers and Directors

Bring your classroom to life. Are you looking for an effective way to highlight your classroom and effectively communicate with families? Participants will have the opportunity to build their own free website and customize it to their needs. Bring your digital photos (uploaded to a flash drive) and start building your own website.

Cindy Gennarelli
October 27, 2009
4 pm – 7 pm
\$45
CPE-E403

Introduction to Play Therapy

Daycare workers, Pre-K, elementary teachers, school counselors, and administrators

This seminar is designed to provide an overview of the field of play therapy through historical, theoretical, and current practical applications/perspectives. This program will include an introduction to the basic concepts of child-centered play therapy and how mental health professionals work with children aged 3-10 in therapeutic settings. Participants will become familiar with attitudes and skills necessary to establish and maintain facilitative relationships with children, which will encourage self-expression, self-understanding, and change.

Presenter:Tim VanderGastDate:December 10, 2009Time:4 pm – 7 pmFee:\$45Workshop Number:CPE-E462

ELL/ESL

Reading and Writing Essentials for English Language Learners

Target Audience: ESL, Language Arts and English teachers at the secondary level

This workshop will introduce an overview of reading and writing challenges faced by English language learners at the secondary level. The workshop primarily focuses on strategies and hands-on ideas to support ELL students' reading and writing at the secondary level. Participants will learn about how to connect the reading and writing processes and how to build on ELL students' language skills to teach reading and writing across genres.

Presenter:	Carrie Eunyoung Hong
Date:	September 30, 2009
Time:	4 pm – 7 pm
Fee:	\$45
Workshop Number:	CPE-E410

Promoting Oral Language Skills in Secondary ESL Classrooms

Target Audience: ESL, Language Arts and English teachers at the secondary level

Oral language development is an interactive and social process not only in the first language, but in the second language learning. This workshop will review effective ways to promote the oral language skills of English language learners and provide hands-on ideas and activities to implement in secondary ESL classrooms. Useful materials and resources to bring to the classroom will be provided

Presenter:	Carrie Eunyoung Hong
Date:	October 7, 2009
Time:	4 pm – 7 pm
Fee:	\$45
Workshop Number:	CPE-E411

Differentiating Instruction in the ESL Classroom Target Audience: ESL, Language Arts and English teachers at the secondary level

This workshop will focus on how to differentiate literacy instruction for English language learners with various levels of language proficiency and literacy experience. The participants will have an opportunity to review a variety of strategies and then discuss how these strategies would work in their own classroom context. Interactions and active discussions among the participants are expected and practical

Carrie Eunyoung Hong
October 14, 2009
4 pm – 7 pm
\$45
CPE-E412

Elementary K-5

Reading: Strategies and Assessments to Support Student Achievement on State Testing

Presenters will introduce two instruments for reading instruction: the Magic Square for vocabulary development, and the Three-Level Guide for Comprehension. Through group participation, they will model both instruments using a trade picture book, and then a social studies text. After each text, the presenters will explain the assessment and instructional implications for each instrument. Following that segment of the workshop, participants will work with NJASK/HSPA sample texts to design their own version of the Magic Square and the Three-Level Guide. **Presenter:** Martin White and

Date: Time: Fee: Workshop Number: Martin White and Aimee Silverstein October 8, 2009 4 pm – 7 pm \$45 CPE-E426

Integrated Math Activities for the 21st Century Grades 2 - 5

Participants will engage in math activities that integrate science, social studies, language arts, health and 21st century technologies. Activities will center around financial literacy and global awareness.

Rose Shapiro
October 15, 2009
4 pm – 7 pm
\$45
CPE-E422

Varying Audience to Promote Student Writing

Participants will explore a range of audience for writing, and reflecting on the expectations each audience makes on the text and the author. They will participate in writing for several types of audience during the session and will develop activities for classroom application. Presenters will discuss additional activities for more demanding audiences, as well as ways to sequence writing to address concerns of composing, revising and editing. Presenters will also connect activities to writing prompts on NJASK and HSPA. Presenter:

Flesenlei.	Martin Winte and
	Aimee Silverstein
Date:	October 20, 2009
Time:	4 pm – 7 pm
Fee:	\$45
Workshop Number:	CPE-E427

Dr. Seuss Science

Grades 3 – 5

Using books from the *Cat in the Hat's* Learning Library, we will link key science concepts to interactive activities. These books introduce beginning readers to important basic concepts about the world we live in. They provide critical foundations upon which complex facts and ideas can eventually be built. With the addition of science activities, these concepts can be reinforced using interactive materials.

Ann Marie Christou	
October 28, 2009	
4 pm – 7 pm	
\$45	
CPE-E252	

The Caring-Centered Classroom: Anti-Bias Education at the Elementary Level Elementary Teachers

Bullying, peer pressure, racism, sexism, and other relevant issues among students affect the elementary classroom in multiple ways. At this workshop, teachers will learn to integrate anti-bias education into their regular curriculum through incorporating great literature, applying examples from history and current events, and employing other approaches that make an impact on young students. Learning to create a "caring-centered" classroom environment is a major focus of this workshop.

Presenter:	Alison Dobrick
Date:	October 29, 2009
Time:	4 pm – 7 pm
Fee:	\$45
Workshop Number:	CPE-E425

Teaching the Creation of and Writing to Speculative Prompts Using Picture Books Grades 3 – 5

This workshop will introduce picture books that can be read aloud and then used to create writing prompts. Participants will learn how to write speculative and explanatory writing prompts and time will be spent creating and sharing newly-created prompts. The workshop will show you how to use the picture book to incorporate the '6+1 Traits of Writing' into your prompts. Rubrics and worksheets (rhyming dictionary, synonyms, boring beginnings, and exciting beginnings) will be provided

beginnings) will be provided.	
Presenter:	Dawn Uttel
Date:	November 12, 2009
Time:	4 pm – 7 pm
Fee:	\$45
Workshop Number:	CPE-E420

Everything Your Students Ever Wanted to Know About Water

Grades 1 – 5

Drive the Magic School Bus with Ms Frizzle as she explores the science world. Participants will explore many activities that support the study of water in the Frizzle books. Each book has been developed as a unit of 4-6 weeks of science materials. Imagine a science unit for only \$4.99, the cost of the book! All materials used are found in your kitchen or garage! Presenter: Nancy Evans Bennett November 18, 2009 Date: Time: 4 pm – 7 pm Fee: \$45 **CPE-E423** Workshop Number:

Content and Context: Using Social Studies to Promote Literacy Skills Elementary teachers

Participants will learn how to connect interesting,

exciting social studies lessons to crucial literacy skills

in reading and writing. Specific topics in history, geography, and other social studies disciplines will be explored in terms of the many possibilities of integrating these content areas into the literacy– focused curriculum. Within the context of today's intense attention on the importance of standardized tests of literacy skills, this workshop will explore ways in which teachers can link meaningful Social Studies instruction with their efforts to improve students' reading and writing skills.

Alison Dobrick
November 19, 2009
4 pm – 7 pm
\$45
CPE-E424

What's New in Children's Literature and How to Use It in a K-5 Setting

Grade K-5 teachers, literacy coaches, language arts support staff and administrators.

New Picture Books, New Chapter Books and New Nonfiction – Oh My! More than a Book Talk! Come take a look at what's new and how you can incorporate new titles into an existing unit of study for language arts and/or content. Suggestions, lessons and ideas for new literature as mentor texts will be shared

Presenter:	Marie Donnantuono
Date:	December 2, 2009
Time:	4 pm – 7 pm
Fee:	\$45
Workshop Number:	CPE-E421

Middle and Secondary Education

Physics Fun in Middle School

Come and learn some simple and exciting activities that will enhance and build understanding for all science learners on the middle school level.

Presenter:	Dawn Garrabrant
Date:	October 6, 2009
Time:	4 pm – 7 pm
Fee:	\$45
Workshop Number:	CPE-E433

Reading: Strategies and Assessments to Support Student Achievement on State Testing

Presenters will introduce two instruments for reading instruction: the Magic Square for vocabulary development, and the Three-Level Guide for

Comprehension. Through group participation, they will model both instruments using a trade picture book, and then a social studies text. After each text, the presenters will explain the assessment and instructional implications for each instrument. Following that segment of the workshop, participants will work with NJASK/HSPA sample texts to design their own version of the Magic Square and the Three-Level Guide.

Martin White and
Aimee Silverstein
October 8, 2009
4 pm – 7 pm
\$45
CPE-E426

Varying Audience to Promote Student Writing

Participants will explore a range of audience for writing, and reflecting on the expectations each audience makes on the text and the author. They will participate in writing for several types of audience during the session and will develop activities for classroom application. Presenters will discuss additional activities for more demanding audiences, as well as ways to sequence writing to address concerns of composing, revising and editing. Presenters will also connect activities to writing prompts on NJASK and HSPA.

Presenter:	Martin White and
	Aimee Silverstein
Date:	October 20, 2009
Time:	4 pm – 7 pm
Fee:	\$45
Workshop Number:	CPE-E427

Reaching Readers in the Middle Grades Grade 5-8 teachers, literacy coaches, language arts support staff and administrators.

Fiction and Nonfiction (which includes various print media) will be on display during this workshop. Comprehension strategies and extension ideas for both teacher and reader will be modeled and shared. How to differentiate instruction using these texts for students in Grades 5-8 will be discussed and explained.

Marie Donnantuono
October 21, 2009
4 pm – 7 pm
\$45
CPE-E430

Fostering Enthusiasm for the Writing Process in Middle and High School Students

Grades 6 - 12

Students love to write when given the freedom and creativity to express themselves. They can be gently guided through the revision process without too much resistance, but teachers need strategies in place to push through the definite opposition they will get. We will trouble-shoot every step of the writing process to create a classroom that is finely-tuned and smoothly run.

Turi.	
Presenter:	Georgette Van Vliet
Date:	October 22, 2009
Time:	4 pm – 7 pm
Fee:	\$45
Workshop Number:	CPE-E446

Creating and Developing Web Quests Grades 4 – 8

Come and learn about the power of Web Quests...what are their benefits, how can they be used in the classroom, what copyright and fair use standards are in place??? All participants will develop their own content-specific Web Quests. You will also develop an instrument to assess existing Web Quests.

Presenter:	Christopher Garber
Date:	November 3, 2009
Time:	4 pm – 7 pm
Fee:	\$45
Workshop Number:	CPE-E432
Time: Fee:	4 pm – 7 pm \$45

Active Reading Strategies for Engaging Middle and High School Students Grades 6 - 12

There are so many highly motivating techniques that keep students engaged while reading. Enactment strategies strengthen and deepen students' connections to their texts. These strategies capture their attention as they interact with their peers, demonstrate their knowledge and dramatize their connections to the text. These practices can be used across all content areas.

Georgette Van Vliet
November 10, 2009
4 pm – 7 pm
\$45
CPE-E445

Middle School Math Manipulatives

Grades 5 – 8

Attendees will learn how to use a variety of math manipulatives in the classroom. Simple and effective strategies for presenting functional and fun lessons to middle school students will be demonstrated and discussed. All facets of middle school math will be included with an emphasis on the use of manipulatives to enhance lessons, and facilitate learning for a diverse group of students

uiverse group or students.	
Presenter:	Paul Lake
Date:	November 11, 2009
Time:	4 pm – 7 pm
Fee:	\$45
Workshop Number:	CPE-E243

Digital Storytelling in the Classroom Grades 5 – 8

Digital storytelling is the practice of using computerbased tools to tell stories. This type of storytelling contains some mixture of computer-based images, text, recorded audio narration, video clips and/or music. This workshop will focus on why digital storytelling should be used in the classroom. Participants will learn the seven elements of digital storytelling and create a digital story using Window's Movie Maker. The use of rubrics in the evaluation of a students' digital work will be discussed as well as the alignment to standards and copyright laws.

angrittent to standards and copyright laws.	
Presenter:	Christopher Garber
Date:	December 8, 2009
Time:	4 pm – 7 pm
Fee:	\$45
Workshop Number:	CPE-E431

Integrating Writing into the Middle School Science Classroom

This workshop will help you to help your students prepare for the NJASK Language Arts and Science tests by incorporating creative, fun, science-based writing activities. All the activities presented will motivate your students to develop their writing skills in the science classroom.

Presenter:	Dawn Garrabrant
Date:	November 24, 2009
Time:	4 pm – 7 pm
Fee:	\$45
Workshop Number:	CPE-E444

Putting the Research Paper Back into Content Areas: A Step by Step Guide to Implementing the Research Process

Middle and High School Teachers

Assigning a research paper can be intimidating and overwhelming. There are simple steps teachers can follow to make the assignment manageable, enjoyable and rewarding. This workshop will focus on organizing the process with clear instructions. When all the components of research are taught clearly: writing a strong thesis statement, note-taking without plagiarizing, organizing an outline, etc., students will produce a well-written, original research paper. These are skills they will need in college and throughout their lives. It is imperative that we don't neglect the research process!

Georgette Van Vliet
December 3, 2009
4 pm – 7 pm
\$45
CPE-E447

Designing a Financial Literacy Course for Middle School/High School Students

The rules of the game have changed for life. Job security, educational opportunities, home ownership, and financial stability require you and your students to have a better understanding of how to succeed. Fortune 500 companies and government employment do not offer the security of the past. Building on basic fundamentals, this workshop will help you get soundly prepared to incorporate financial literacy within your classroom. This workshop will focus on the new rules for building a solid economic foundation, ending the cycle of financial illiteracy, learning the keys to making powerful economic choices and more. Using simple, factual and impact information your students will relearn their ABC's!

Presenter:	Saundra Charles
Date:	December 9, 2009
Time:	4 pm – 7 pm
Fee:	\$45
Workshop Number:	CPE-E448
-	

Special Learning Opportunities

Can You Remember How Your Teachers Used the Blackboard When You Were a Kid? Times Have Changed!

All levels

Come learn how to improve the use and organization of the blackboard to bolster the thinking and understanding of your students. Learn many ideas that you can implement in your classroom, which will improve your use of the blackboard and enrich students' thinking, understanding and note taking skills.

Makoto Yoshida
November 17, 2009
4 pm – 7 pm
\$45
CPE-E384

It's All About the Kids! Children's Health Issues Workshops Sponsored by St. Joseph's Healthcare System

Children and Depression: Why So Sad?

Approximately five percent of children suffer from depression. Frequently, it's difficult for parents and teachers to tell if a youngster is going through a temporary "phase" or is depressed. Dr. Khanna will describe the risk factors and symptoms of depression, explain the differences in behavior and signs of depression in boys and girls, offer strategies for helping depressed children at home and in the classroom and outline the range of treatment available for both children and families. **Presenter: Bindu Khanna, M.D.**

Presenter:	Bindu Khanna, M.D.
	Child and Adolescent
	Psychiatrist
	St. Joseph's Regional
	Medical Center
Date:	October 27, 2009
Time:	4 pm – 5:30 pm
Fee:	\$15
Workshop Number:	CPE-E007

Children and Medication: The Magic Pill - Myths and Misconceptions

The use of medication to treat children for everything ranging from colds, ear infections and fever to asthma, attention deficit/hyperactivity disorder and depression has increased significantly. Understanding the risks, benefits, side-effects and limitations of medication, talking to children about medication and helping them to follow medication regimen will be discussed in this seminar. Dr. Holahan will outline the range of prescription medications currently used to treat a variety of children's illnesses, explain their use and potential abuse, explore alternatives to medication and provide guidelines for assessing if children are appropriately medicated. **Presenter:** Joseph Holahan. M.D.

Date: Time: Fee: Workshop Number: Joseph Holahan, M.D. Chief of the Child Development Center St. Joseph's Children's Hospital December 1, 2009 4 pm – 5:30 pm \$15 CPE-E005

Adolescents and Risk Taking Behavior: What Were You Thinking?!

Research on brain development and behavior indicates that engaging in risk taking behavior is a normal part of being a teenager. Understanding adolescent cognitive development, recognizing the significant impact of peer pressure and developing strategies for identifying healthy alternatives to unhealthy risk-taking will be discussed in this seminar. Dr. Blaustein will explain patterns of adolescent risktaking, offer guidelines on encouraging teens to take healthy risks and describe signs of dangerous behaviors that may indicate the need for professional intervention.

Presenter:

Date:
Time:
Fee:
Workshop Number:

Silvia Blaustein, M.D. Co-Chief of Adolescent Medicine St. Joseph's Children's Hospital December 8, 2009 4 pm – 5:30 pm \$15 CPE-E006

William Paterson University is an approved provider of professional development for the State of New Jersey.

Participants will receive Professional Development credit.

A 10% discount will be given to teachers who teach in our Professional Development Schools. Please indicate the school name and location on your registration form.

The Institute for Teaching, Learning and Leadership WILLIAM PATERSON UNIVERSITY

As you develop your Professional Development Plans for the 2009-2010 school year, the Institute for Teaching, Learning and Leadership (ITLL) in the College of Education at William Paterson University has the expertise to help you achieve your site-based, job-embedded professional development goals. William Paterson University has been working with local schools since 1855 to prepare excellent teachers and support them in becoming lifelong learners.

The ITLL offers:

- 1. A **Professor in Residence** program that places a university faculty member in your school one day each week.
- 2. The **Center for Lesson Study** which offers consultation for schools that want to use this peer-to-peer model to enhance teaching and learning.
- 3. **Customized, sustained, professional development** offered by the individual faculty and faculty teams who are nationally recognized leaders in the following areas:
 - Early Childhood Education
 - Literacy
 - Special Education
 - Inclusion and Differentiated Instruction
 - Middle Level Education
 - Building Effective leadership Teams
 - Interdisciplinary Curriculum Development
 - Standards-driven Curriculum Development
 - Novice Teacher Support
 - Content Area Expertise
 - Education and Assistive Technology
- 4. **Site-based/online graduate study** to help your staff reach their highest level of professionalism.

Conferences and Institutes Fall 2009 and Spring 2010

Sheltered English Instruction Training October 15th & 16 2009, October 22nd & 23rd 2009, December 11th 2009, March 12th 2010 and April 23rd 2010

Sheltered English Instruction is a research-based model that has shown improvement in ELL student achievement when the techniques and strategies are used to plan and teach ELLs in ELS and mainstream classrooms.

There is <u>no charge</u> for this series of workshops. William Paterson received funding from the NJ Department of Education to provide training to elementary, middle and secondary content area teachers, who work with English Language Learners. Participating teachers must agree to attend <u>all seven</u> <u>days</u> of training listed above. **Presenters:** Elizabeth Franks and

Date:

Workshop Number:

Time:

Fee:

Elizabeth Franks and
Barbara Tedesco
2009: 10/15-16, 10/22-23,
and 12/11
2010: 3/12 and 4/23
8:30 am – 2 pm
No Charge - grant funded
CPE-E463

Lesson Study: Observing Research Lessons at the Greenwich Japanese School December 2, 2009

Elementary and middle school teachers and administrators: Lesson study practitioners (any grade level) Participants will have the opportunity to experience lesson study first hand on this one day excursion to the Greenwich Japanese School (Grades 1 - 9) located in Greenwich, Connecticut. All lessons, discussions, and presentations will be translated into English by experienced translators. (Since all translations will be done with using FM transmitters, participants will be required to bring a FM radio with a headset for listening to the English translations.) Lesson Study, the Japanese approach for professional learning for improving classroom teaching and learning and schooling, is recognized by the National Staff Development Council as one of the most powerful designs for building professional learning communities.

Facilitator: Date: Makoto Yoshida December 2, 2009

Time:	Departing 1600 Valley Road promptly at 7:30 am
	Returning approximately
	4:30 pm
Fee:	\$65
Workshop Number:	CPE-E401

29th Annual Bilingual Conference December 4, 2009 Building Blocks of Language: Addressing the Needs of English Language Learners with Communication Disorders

Our annual bilingual conference is recognized as one of the most stimulating language education forums. This conference's success stems from its commitment to exploring the best ways of meeting the educational needs of language-minority students. Many topical and thought-provoking workshops for teachers of different age levels and in various teaching areas are scheduled including: A Framework of Interventions (Response to Intervention – Rtl model), Using Multiliteracies for Adolescent English Language Learners and Bilingual Education/ESL: New Developments at the State Level.

Dale.	December 4, 2009
	(snow date: Saturday,
	December 5, 2009)
Time:	8 am – 4:30 pm
Fee:	\$125
Course Number:	CPE-E215

Building a Professional Learning Community Lesson Study Conference – March 2010

As a form of professional development, lesson study is the critical systemic feature that enables teachers to improve classroom instruction. It differs from other forms of professional development because it takes place in the moment of teaching and learning. Its primary focus is on how students think and learn and its goal is the continual improvement of teaching.

Our conference is designed for those new to lesson study as well as those with lesson study experience. You will examine lesson study's principles, learn how to build the collaborative processes that allows you to learn from your peers, and develop the observational skills needed to learn from your students. You will see lesson study in action as we visit local schools and you will witness results and speak with teachers who have implemented this professional learning discipline.

Lesson study is a proven methodology. It is collaborative and very unique. Come experience its power of lesson study! Date: March 11 & 12 2010

Date.	
Time:	Thursday, 8:30 am - 5 pm
	Friday, 8:30 am – 4 pm
Fee:	\$250 2 day registration
	\$125 1 day registration
Course Number:	CPE-E219

Teaching Asia Conference – April 2010

This conference is designed to foster the integration of Asia into humanities and social studies curriculum. You will gain an understanding and appreciation from leading experts, and you will explore resources available. Teaching kits are included in the conference fee.

Date:	April, 2010
Time:	8:30 am – 4 pm
Fee:	\$60
Course Number:	CPE-E221

AccessAbilities 2010 - May 2010

Assistive technology has been identified as a critical tool in optimizing communication skills and curriculum access for students with disabilities. This conference is for teachers, parents, therapists, and members of the community who are interested in learning more about assistive technology and augmentative communication.

ASHA CEUs and professional development contact hours for teachers are available.

Date:	May 17, 2010
Time:	8 am – 4 pm
Fee:	\$99
Course Number:	CPE-E274

For the most up-to-date workshop and conference information, visit: www.wpunj.edu/cpe or call: 973-720-2354

Adolescent Summer Literacy Institute July 2010

Through the exploration of the multiple literacies and technologies used by today's teens, this institute will discuss the new media used by this population and ways to integrate teen into the language arts curriculum.

Date: Time: Fee: Course Number:

July 12-14, 2010 9 am – 3 pm \$225 CPE-E244

Survival Skills for First Year Teachers August 2010

The focus during these two days will be on the critical strategies involved in organizing, planning, and teaching during the first year of teaching. Topics include: 1) classroom management procedures for the beginning of the school year: 2)case studies reviewing student discipline and guidance techniques; 3) parent-teacher communication; 4) using a learning styles model to differentiate instruction: 5) school law – what does a beginning teacher really need to know? 6) using writing as a way to understand all subjects; 7) curriculum planning; 8) assessment strategies that help students succeed on state-wide assessment tests; 9) PIP strategies for your first year. Each participant will receive a copy of Harry Wong's book. The First Days of School.

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Presenters:	Anthony Coletta and
	Martin White
Date:	August 18-19, 2010
Time:	9 a.m. – 4 p.m.
Fee:	\$99 for Class of 2010 WPU
	grads - \$149 for all others
Course Number:	CPE-E227

Substitute Teacher Workshop

This workshop shares tips and techniques that have proven to be very effective, positive and easy to implement in the classroom. As a substitute teacher you send a message to your students. Small things in your demeanor and skill set can make a big difference in your ability to model excellence and accomplish classroom objectives. Topics include: district expectations of their substitute teachers, legal issues, daily planning, classroom management, paperwork process, and pathways to permanent certification. Sixty college credits are required to become a substitute in New Jersey. Participants must apply on their own for a substitute certificate.

	Barbara Andrews
Date:	August 18-19, 2010
Time:	9 a.m. – 4 p.m.
Fee:	\$150
Course Number:	CPE-E265

William Paterson University is an approved provider of professional development for the State of New Jersey.

Participants will receive Professional Development credit.

A 10% discount will be given to teachers who teach in our Professional Development Schools. Please indicate the school name and location on your registration form.

Registration Policies and Procedures

Register early to guarantee your enrollment. Registrations are accepted until the classes are full.

Web Registration:https://ww2.wpunj.edu/cpe_secure/registration/cfmTelephone Registration:973-720-2354Fax registration:973-720-2298Please complete the registration form in the back of this catalog and fax it to the above number. Be sure to include
daytime and evening telephone numbers as well as your e-mail address.Mail Registration

Please complete the registration form in the back of this catalog and mail it along with your payment to:

William Paterson University Center for Continuing and Professional Education Attn: Rosa Williams-Hopkins 1600 Valley Road Wayne, New Jersey 07424

Be sure to include daytime and evening telephone numbers as well as your e-mail address. If you are paying by credit card, please be sure to fill in the card number, expiration date, and signature lines on the registration form.

Once your registration and payment are processed, you are automatically enrolled. No confirmation will be sent to you. Plan to attend your workshop or conference as scheduled. You will be notified if the workshop or conference is cancelled or if there is a change in schedule.

Cancellation Policy

3 hour workshop	Notification must be received in writing at least 2 business days prior to the workshop to receive a full refund minus a \$10 processing fee. If we receive less than 2 business days notice, you will receive a credit towards a future workshop less the \$10 processing fee.
Workshops/Conferences/Institutes with food	Notification must be received in writing at least 3 business days prior to the event to receive a full refund minus a \$25 processing fee. If we receive less than 2 business days notice, you will receive a credit towards a future workshop less the \$25 processing fee.
All other classes	Notification must be received in writing at least 3 business days prior to the course to receive a full refund minus a \$25 processing fee. If we receive less than 2 business days notice, you will receive a credit towards a future workshop less the \$25 processing fee. If you cancel after the first class, 50% of your fee will be refunded to you minus the cost of materials and a \$25 processing fee. No refunds or credits will be given after the second class.

All refund requests must be in writing via fax, email or post. Please notify us by mail, fax (973-720-2298) or email (williamsr@wpunj.edu). Instead of a refund, you may choose to receive a credit for a future workshop/conference/institute or you have another individual to take your place.

No refunds or credits will be given if you fail to show up for a workshop or conference.

If we must cancel a workshop or conference due to inclement weather, insufficient enrollment, or any other reason, you may choose to receive either a full refund or credit towards a future workshop offered in the same school year.

REGISTRATION FORM-Fall 2009

WILLIAM PATERSON UNIVERSITY

CENTER FOR CONTINUING AND PROFESSIONAL EDUCATION

1600 VALLEY ROAD • WAYNE, NEW JERSEY 07470

Phone: 973-720-2354 • Fax: 973-720-2298 • e-mail: williamsr@wpunj.edu • www.wpunj.edu/cpe

Last Name		First Name						
School District/School Distric	chool							
Home Address _								
City	Dity			State	Zip			
Daytime Phone #	ŧ	Evening Phone #						
Email								
Payment Method (Please circle):								
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Name on Credit (Card (Please	print)						
Signature								
WPU Alumni, WPU, Student, or Staff? Yes No								
Eligible for WPU Professional Development School 10% discount? Yes No								
Grade/Subject Area								
Work Address								
City				State	Zip			
Please make checks payable to William Paterson University CPE								
Course		Course Name		Date of Course	Price of Course			

Course	Course Name	Date of Course	Price of Course
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