

**WILLIAM PATERSON UNIVERSITY
FACULTY SENATE MINUTES
NOVEMBER 24, 1998**

PRESENT: Agard-Jones, Bareford, Bhat, Boroznoff, Chesney, Ciliberti, Duffy, Dye, Edelstein, Garcia, Ghosh, Goldstein, Grier, Grodner, Haver, Hayden, Hewitt (for Coomes), Hirstein, Kim, Kim-Yoon, Maheshwari, McCallum, McClean, Morganstern, Murphy, Mwaura, Nack, Ndjatou, Overdorf, Parker, Phadia, Pope, Din, Reiss, Scala, Schubert, Sesay, Tardi, Vardiman, Wagner, Weidenaar, Weltman, Wolf

ABSENT: Swanson

GUESTS: S. De Young, M. Wahrman, M. Evangelista, T. Fanning, M. Zeman, B. Seal, D. Fountakidis, M. Schaeffer

PRELIMINARIES: The Senate was called to order by Chairperson Overdorf at 12:34 p.m. The agenda (moved and seconded by Boroznoff and Wolf) and the minutes of the November 10, 1998 meeting (moved and seconded by Schubert and Ciliberti) were both accepted unanimously.

CHAIRPERSON'S REPORT: Overdorf announced that the final version of the Vision Statement will be brought before the Board of Trustees at their February meeting. She also remarked that the Senate Executive Committee is continuing to develop a forum series and will, in conjunction with the Provost's Office, have a presentation dealing with student responsibilities/standards sometime in February 1999. She called upon the Senate to contact the Executive Committee with ideas for additional fora. A routing slip was included in this meeting's packet that shows the progress of various resolutions, initiatives, and Senate activities. This graphical representation of our work is offered to both inform us as to the status of items and help us keep track of them. Overdorf commended Senate Secretary Barbara Liput's work in creating this tool. Several items on the routing list were discussed and Overdorf reminded everyone that this is not a static document, but rather one whose information was constantly changing. Wolf suggested that the titles or descriptions of the items be more explicit. Ciliberti suggested some form of log number for each item would be useful. Overdorf said that any oversights on the list will be tracked down. Wolf announced that the Annual Holiday Social will be held on December 12th at 7:00pm in the Student Center Ballroom. A live band, good food and fun will be provided. Checks for \$15 to attend should be made to "The William Paterson University Community Fund" and sent to Lee Vadala at Hobart Manor. The Provost, on behalf of President Speert, announced that 24 promotions (11 to Associate Professor, 13 to Full Professor) will be available in 1999. He praised the Faculty's continuing excellence and efforts to provide students with a challenging academic experience. The Provost also commended the work of the AFT and its Local President Linda Dye who were instrumental in securing these opportunities for faculty advancement. Ciliberti announced

that the 2nd round of nominations for the Sabbatical Leave Committee were complete and that the ballot would soon be mailed. Nominees may withdraw until noon of 12/3/98. Elections will be held 12/9-10/98.

VICE-CHAIR'S REPORT: Interim Vice-Chair D. Garcia reported that the Ad-Hoc Committee for Assessment of General Education is nearly complete in its membership and will soon commence its work. Committee members thus far are: B. Weltman, S. Rao, E. Gardner, S. Nalle, V. McClean, S. Hanks, K. Gill Silgailis, D. DeLuca, A. Vishio. Boroznoff questioned the lack of Professional Staff on the subcommittee. Overdorf pointed out that the subcommittee's work was the assessment of GE and that this was by definition a "teaching function." Fountakidis added that part of the work was to collect and analyze writing samples of student work through the GE curriculum. Tardi asked how the subcommittee was being constituted. Overdorf replied that recommendations, input from the Senate Executive Committee and consultation with the Deans is how this is being done. Scala observed that since some Professional Staff do indeed teach, they should have input. Overdorf and Wolf will review the General Education Committee's report recommending the formation of the ad hoc subcommittee. Garcia continued, reporting that the November 19, 1998 meeting of the Executive Committee, Chairs of Councils and the Provost was most effective. Notebooks were given to the Chairs to assist in continuity of work from year to year. The Provost encouraged participants in governance and policymaking to be patient with the process of getting work done and things passed. A late spring meeting of the Councils will be planned.

ELECTION of the VICE CHAIRPERSON: D. Garcia had been nominated for this office at the November 10, 1998 meeting (by Duffy). Ciliberti called for further nominations from the floor. Hearing none, the Secretary was instructed to cast one vote for D. Garcia, who assumed his duties immediately.

UPDATE on MASTER PLAN: Steve Bolyai, Vice-President Administration & Finance, distributed two handouts. The first, "Fiscal Years 1999,2000: Minor capital projects general funds" listed improvements, renovations, and projects that have been performed. The second was a response to last November's "Speakout" detailing improvements that have been performed to enhance the quality of life for William Paterson students and staff. Bolyai commented that both large and small projects are ongoing, funded primarily with "local" money. Some larger projects underway are: the Powers Avenue Art building should be ready for occupancy by the end of this summer, and vacated space in Ben Shahn will be renovated. Heritage Hall renovations will be done this summer. A new residence hall patterned after Hillside Hall is to be built between Hillside and the Recreation Center. This should bring the number of campus residents to 2300-2400 by Fall 2000. In January a public forum will be the setting for a presentation of the official update of the 1990

Master Plan by Vignoli and Associates. Additionally, enhanced student services will be discussed, which may involve enhancements to the Student and Recreation Centers. Ghosh questioned the need for new residence hall space in light of decreased enrollment. Bolyai cited an increased demand for housing and that 80 students lived 3 to a room for a while this semester until they could be accommodated. Additionally, 60 students did not come to William Paterson because they could not be housed. Nack spoke to the lack of classroom space. Bolyai pointed out that new classroom space will not appear overnight, that he cannot create such initiatives with funds earmarked for other purposes. Morganstern asked if there was any long range planning for a classroom building. The Provost replied that the new College of Business building will include classroom space and take some pressure off existing spaces within the next two years. He urged faculty to be as flexible as possible in the times they can teach, spreading out into afternoons, evenings, and weekends; which will help ease the pressure on teaching space. C. Bareford voiced concern over inconsiderate construction personnel who have damaged property and left a lot of mess behind. Bolyai admitted that some subcontractors had been unsatisfactory and would not be re-hired. Schubert voiced dissatisfaction with the planning of the new Art building space. McCallum spoke for defined residence hall space: for quiet, particular majors, etc. The Provost agreed that there will be allotments for graduate students, disciplines and honor students. Ghosh, Nack and Wolf asked questions about some minor work. Bolyai concluded his remarks and the Senate thanked him for his report.

ISSUES FROM THE FLOOR: Ghosh commented on the "Final Grade Instruction" sheet distributed by Boroznoff before the meeting, especially the January 4 deadline. Boroznoff emphasized that instructors must confirm all names in their classes, provide the date of last attendance for students who have dropped, and to not fax or mail grade books. The Provost voiced dismay that there have been significant delays in releasing grades, and urged everyone to promptly comply with these guidelines. Kim proposed a more aggressive marketing of William Paterson to out of state students in the mid-Atlantic and New England regions. Grier proposed a continuation of the discussion of common hour, rearranging it to better fit the needs of students. The Provost, McCallum, Schubert, McClean, and Goldstein all spoke to changes in the common hour. The Executive Committee will further discuss this and look at potential adjustments or alternatives.

ADJOURNMENT: The Senate adjourned at 1:48 PM. The next meeting will be held on Tuesday, December 8, 1998 at 12:30 PM in Student Center 203-5.

Respectfully submitted - Kurt W. Wagner
