Meeting Minutes from 2/18 GE Council Meeting

Present: L.Brown, R. McCallum, G. Robb, L. Hamalian, N. Weiner, J. Peterman, K. Silgalis, K. Malanga, J. Levitan, K. Rabbit, C. Kelly

1. Agenda adopted, 2/8 meeting minutes approved with changes.
2. Implementation Timeline: Levitan, Malanga present at Senate Feb. 23, status, timeline for submission. Brown suggested dates be added to flow chart for departments and panels to review. Malanga suggests scheduling information to be sooner than January to ensure coordination between departments.

Q? Will waivers be available online? Registrar should work to make this happen. Blue department waivers for requirements to be addressed.

UCC agrees to make recommendation for all waivers/changes to be automated.

Online signatures would help, green/yellow forms must be revised, course outline handout /template will help departments to move through process in a consistent manner.

Per Senate: GE Council members must indicate if they plan to quit or continue on Council.

Q? Should GE Council change quorum rules to ensure business continues even with meeting conflicts?

Levitan: Council must agree on objectives, UCC program outcomes, SLO's.

Registrar will change numbers to go to a four digit system, Old GE's have a 0 (zero) as the last digit. UCC courses may have the last digit correlate with the area (Expression, etc.).

Tech/Writing intensive will show up online for students.

Freshman packaging my change to allow new students to select up to two of their own courses.

Q? Kelly asks that perhaps more than four courses be completed before areas Four, Five, Six can be taken. Should we increase the threshold to ensure upper level courses are taken by upper classmen?

Peterman suggests that six courses be required to proceed to Area Four, eight courses required to proceed to Area Five. Group agrees to vote on a change at the March 11 meeting.

3. Assessment
    Natrajan, Malanga to attend assessment conference with provost.

UCC Program SLO's assessed at program level. UCC area SLO's to be assessed by each course.

Council agrees that outline should NOT indicate a tech or writing intensive course.

4. Faculty Development

Tech intensive workshop for Feb. 26 (rescheduled due to snow).

All forums in Atrium 144 from 1-3pm.

      a. Overview Presentation of SLO's, resources for faculty to develop courses.
      b. Faculty to present best-practices, sample curriculum
      c. Workshop/small groups where faculty may show syllabi

March 6 Civic Engagement

March 26 Writing Intensive

April 9 Global

5. Review Panel Coordination

Per Kelly – it is critical to avoid further layers or confusion. Suggests a brown bag meeting to answer questions and to train panels re. expectations, timing, procedure.

Kelly will introduce the panels to guidelines and process via email.

6. Other – Must consider caps for writing intensive courses.
7. Other – Discussion should continue re. double-dipping GE's in major? Can GE's be counted towards major?
8. Adjournment 1:59 p.m.