

**Partial Clinical Requirements Checklist
William Paterson University
Department of Nursing**

<u>Requirement</u>		<u>Description</u>
Clinical Clearance Form	Initial	<p>Required by all undergraduate nursing students enrolled in a nursing clinical lab. The physical exam form may be completed by your primary health care provider or by the Health and Wellness Center on campus. <i>Clinical clearance forms</i> are only issued by the Health and Wellness Center once the physical exam form is reviewed by the Health & Wellness Center. The <i>clinical clearance form</i> needs to be attached to your <i>Clinical Clearance Checklist</i> and handed into your nursing lab faculty at your first class meeting. The initial clearance can take several weeks (months) to complete; start early. The Initial examination form can be found at nursing physical form.</p> <p>*Students need to make appointments with the Health and Wellness Center (973) 720-2360 for examinations and/or Clinical Clearance Forms.</p> <p><i>Parts of the examination process will incur a fee payable by the student.</i></p>
	Re-Exam	<p>Returning students to a nursing clinical lab need a re-examination form completed and a Clinical Clearance Form issued by the Health and Wellness Center <i>prior to day one of classes</i>. <i>Clinical Clearance Forms for returning students are due the first day of class.</i></p> <p>*Students need to make appointments with the Health and Wellness Center (973) 720-2360 for examinations and/or Clinical Clearance Forms.</p> <p><i>Parts of the examination process will incur a fee payable by the student.</i></p>
Criminal Background Checks		<p>A criminal background check is required by all nursing students entering a clinical setting. The criminal background check must be ordered from http://www.certifiedbackground.com/ click on students and order package code WI21 (letters "w" & "i" followed by number 21 no spaces). The results will be reviewed by a member of the Nursing Department's Executive Committee, you may choose to retain your password and print a copy for your records. You will need to supply the date the criminal background check was ordered on your <i>clinical clearance checklist</i>. Currently a criminal background check is required once every three years or as may be required by each individual clinical agency. Certain agencies require a urine drug screening; students will be notified if this screening is necessary for their assigned clinical.</p> <p><i>Requests for criminal background checks and drug screening will incur an additional fee payable by the student.</i></p>
CPR Certification		<p>BLS Healthcare Providers certification from the American Heart Association (renewed every two years) is the only acceptable certification. Certification must be current throughout all clinical lab courses.</p> <p><i>Course fees are payable by the student.</i></p>
Health Insurance		<p>The State of New Jersey requires medical insurance for all full-time students. All nursing students (full time or part time) in a nursing clinical lab must be covered by a health insurance policy. Students who do not have health insurance may be interested in a policy available to WPU students. You may find more information at First Student.com this is not an endorsement of this policy it just an opportunity for a reasonably affordable plan. Any health insurance policy is acceptable, documentation is required.</p> <p><i>Policy premiums are payable by the student.</i></p>
Clinical Clearance Checklist		<p>Students must print out and attach all required documentation to the clinical clearance checklist to hand in to your clinical lab instructor on day one.</p>
Keep copies of all documents for your records, they will be needed again.		