Center for Teaching & Learning with Technology
Cheng Library 120k – www.wpunj.edu/ctlt/

Test Availability Exceptions

Learning Objectives: Learn how to edit test options for students with learning characteristics that differ from the norm. With this tool an instructor can offer students taking the same test different testing periods and lengths, submission attempts, grading options, etc.

For this example we are assuming the test has been created and deployed to a content area. Start by left-clicking the Action Icon [1] and selecting Edit Test **Options** [2]

Scroll below the Test Availability area to Test Availability Exceptions and select Add User or Group [3]
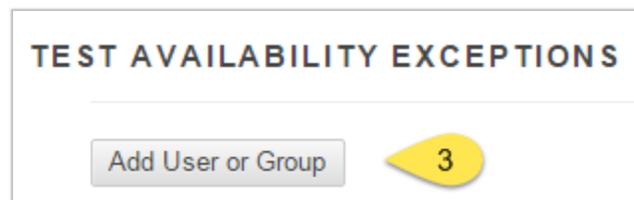
Select a user or users [4] then Submit [5]

In this case we've chosen two students and have designed different options for each. One now has unlimited attempts to take the test while the second student has five attempts [a] (two more than the rest of the class). The general course student each has 60 minutes to take the test, but the illustration below shows that the instructor has selected 90 minutes for one student and 120 for the other [b]. Dates and times of the test availability can also be manipulated [c]. Finally, one student has forced completion while the other does not [d].

Name	Attempts [a]		Timer [b]	Availability [c]	Options [d]
Jaehyun Kim	Unlimited Attempts ▾		☑ 90 ☐ Auto Submit	🗓	☑ Force Completion
Anthony Krucinski	Multiple Attempts ▾	5	☑ 120 ☐ Auto Submit	🗓	☐ Force Completion

Using the test availability exceptions tool faculty can use the same exam to offer different test-taking experiences for students with learning disabilities or other learning characteristics.

Questions?

http://www.wpunj.edu/help/