

Submit an Assignment

Learning Objective: After reading this document students will understand how to submit a written document using the assignment manager.

I. Follow directions to locate the assignment. All interactive assignment interfaces will feature an icon featuring a pencil and ruler superimposed on a sheet of paper



II. In the upload interface select **Browse My Computer** to find the written document

ASSIGNMENT SUBMISSION						
Text Submission	Write Submission					
Attach File	Browse My Computer	Browse Content Collection				

III. Select the document you've prepared for the assignment

URLs	12/7/2016 8:33 AM	File folder	
history2100-welcomeletter	12/8/2016 9:35 AM	Microsoft Word D	54 KB
Student Bb vids	12/15/2016 4:01 PM	TXT File	2 KB
🔁 submit assignment - acacedmic integrity	12/19/2016 8:48 AM	Adobe Acrobat D	67 KB

IV. Click the Submit button in the lower right corner to upload the document

When finished, make sure to click Submit . Optionally, click Save as Draft to save changes and continue working later, or click Cancel to quit without saving changes				
	Cancel	Save Draft	Submit	

William Paterson University, <u>http://www.wpunj.edu</u> Help Desk: <u>http://www.wpunj.edu/helpdesk</u>