Blackboard Edit Mode

Learning Objective

Edit Mode was designed to help faculty see the page as students see it. Please note that the recently implemented Student Preview tool is a better tool for this purpose. After reading this document faculty will understand the functions of Edit Mode, know where to find it, and know how to flip in on and off.

I.   Edit Mode Functions

*When Edit Mode is set to the **ON** position faculty see the site with all the edit functions available – they can create announcements, edit the grade center and see content that is not available to students.*

*When Edit Mode is set to the **OFF** position faculty see the same content students do. The one exception is the Control Panel, lower left corner of the interface, which faculty always see and students never do.*

II.   Edit Mode Button Location

The Edit Mode Button is in the upper right corner of the Bb course interface

III.   Flip edit mode On and Off:

Have questions? Contact the WPU IT Help Desk
www.wpunj.edu/helpdesk