



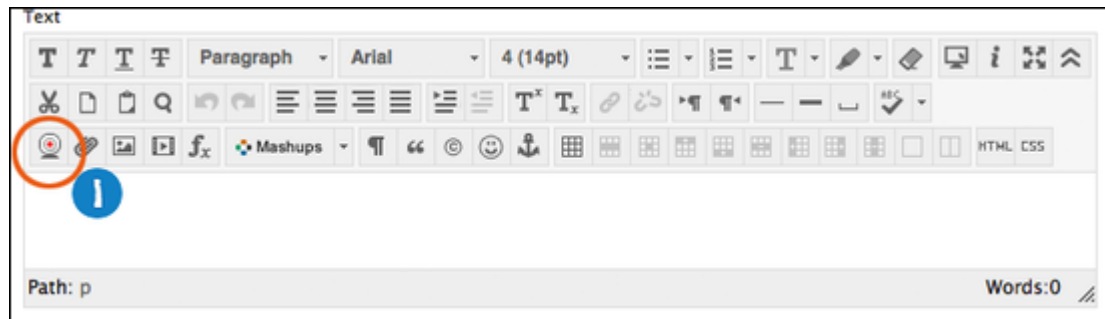
Blackboard: Video Everywhere

Using the content editor, you can record video everywhere. Once installed and activated, a new icon called Record from Webcam is added to the content editor that controls your webcam. You can record video from the content editor and upload it directly to YouTube™. You must have a Google® account that is registered on YouTube. A YouTube channel is required to process and save your webcam videos.

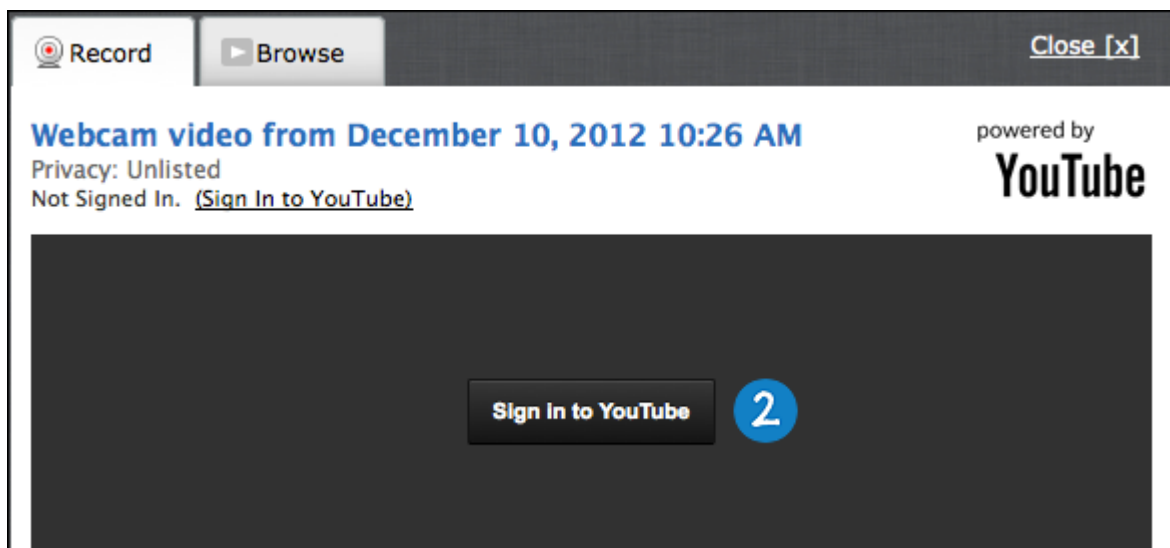
Record from Webcam (Video Everywhere) is not available when the content editor only allows limited text formatting, such as when sending email or creating groups.

How to Record and Share Video Using the Content Editor

1. Click Record from Webcam. Instructors and your institution can disable this tool.



2. When prompted, click Sign in to YouTube.

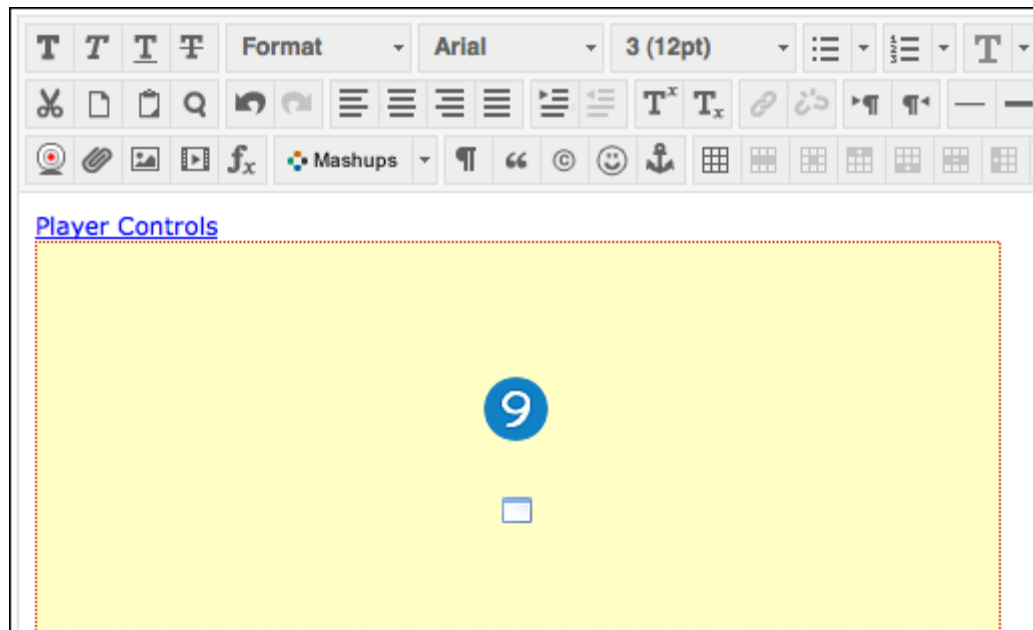


A new window will open when you click Sign in to YouTube. If you do not see this window, check your browser's pop-up preferences.

3. Sign in to YouTube using your Google account. Click Accept to allow your Blackboard server to upload video on your behalf.

If your Google account is not enabled for YouTube access, you will receive a prompt to open a new browser tab and log in to YouTube. After you log in to YouTube, create your YouTube channel to upload and store your videos. Navigate back to the Webcam Recorder window and click Sign in to YouTube. Click Grant Access.

4. Click Record from webcam.
5. Click Start Recording.
6. Select Allow to allow access to your camera and microphone.
7. Agree to allow the recorder to upload videos to YouTube.
8. When you are finished, click Stop Recording.
9. Click Continue.
10. Click Insert to add the video to the content editor. You can choose between:
 - o Play in place: Plays the video in the current location. Users can resize the video size to match the content. A placeholder appears in the content editor where your video will play for viewers.



- Thumbnail: A small image of the video is displayed. Users click on the thumbnail to view the video in a new window.
11. Your video appears in your content item. It takes a few minutes to encode the video, so it may not play immediately. You might even receive a "This video is unavailable" message. Wait a few minutes and try again.

How to Make Your Video Accessible

After you upload your video to YouTube, you can add closed captions and descriptive captions. Captions and transcripts help people who are deaf or who experience hearing impairments understand the audio track of your video. Captions also help people who speak different languages or have learning disabilities understand what is happening in your video.

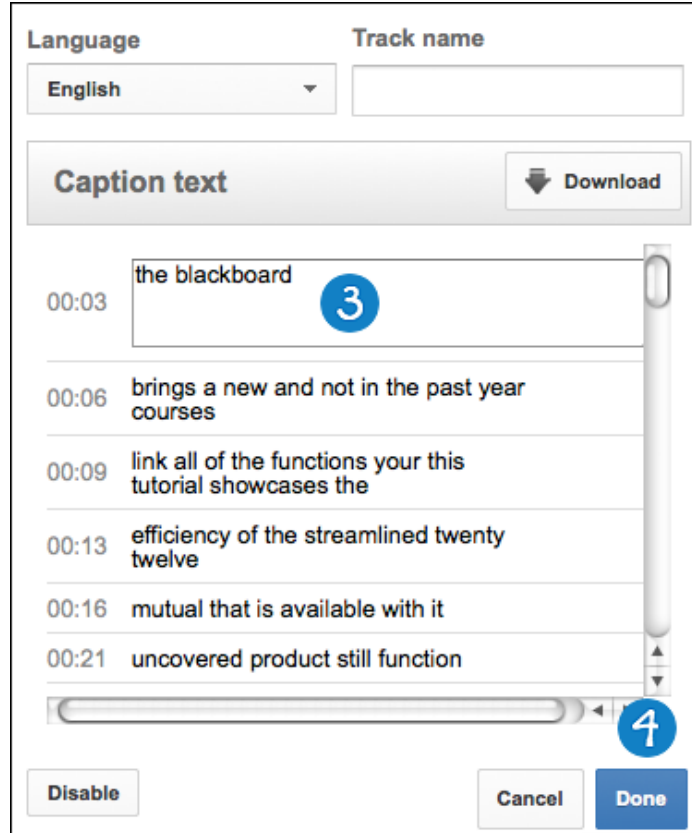
After you upload your video, it will take between an hour and a day for YouTube's transcription tool to automatically save captions from the soundtrack of your video. On the YouTube tool bar, the Captions link appears when the captions are available. After the transcription is completed, you need to edit the captions to be sure they are correct.

1. On the YouTube tool bar, click Captions.
2. For English, click automatic captions in the right side panel.



3. The inline text editor opens. You can edit directly in each frame's text box. You can also download the text file, edit it on your computer using a text editor, and upload it back to YouTube.

4. Click Done.



The most current and detailed instructions for adding transcripts, translations, and captions to videos posted on YouTube are available by clicking the help link in YouTube and searching for "captions."

Privacy

By default, all videos are recorded under the Unlisted privacy setting. An unlisted video does not appear under YouTube searches, and only users who know the link can access it. This does not guarantee complete privacy. The unlisted setting allows authors to publish and share videos easily without a need for specifically choosing who can view the video. If users have access to where the video is published, they can view it. They can also click a YouTube logo on the video which allows them to view the unlisted video on the youtube.com site.

You can change the privacy setting to Private. From the video library, edit the video to make it private in the YouTube clip edit settings. If you make a video private, only the users you specifically include, and who have a Google account can view it. Private videos appear in the library with a lock next to them. Private videos cannot be viewed by anyone other than the author and specified viewers.