



# WILLIAM PATERSON UNIVERSITY

FINANCIAL AID OFFICE

300 POMPTON ROAD • WAYNE, NEW JERSEY 07470-2103

973.720.2202 FAX 973.720.3133

Greetings from William Paterson University!

An affordable education is our theme and we are here to provide you with the necessary information to locate and secure available funding. Just follow these simple instructions:

1. To apply for federal, state and institutional financial aid consideration, students must complete **the 2009-2010 Free Application for Federal Student Aid (FAFSA)**; apply online at [www.FAFSA.ed.gov](http://www.FAFSA.ed.gov). In Step Five of the FAFSA, list Federal School Code 002625. WPU encourages its students to submit their completed FAFSA electronically over the Internet. If you do not have a **Personal Identification Number (PIN)**, apply for one now at [www.pin.ed.gov](http://www.pin.ed.gov). You will need a PIN to electronically sign your FAFSA. If you are a dependent student, your parents must also apply for a PIN now, so that they can electronically sign your FAFSA. You may also mail your FAFSA to the Federal Student Aid Programs; however, submitting the FAFSA electronically reduces the processing time significantly. Paper FAFSAs and additional assistance may be requested by calling the Federal Student Aid Information Center at 1-800-4-FED-AID (1-800-433-3242) or 1-319-337-5665. If you are hearing impaired, please contact the TTY line at 1-800-730-8913. The FAFSA is also available as a printable PDF file at [http://www.federalstudentaid.ed.gov/fafsa/fafsa\\_options.html#pdfFafsa](http://www.federalstudentaid.ed.gov/fafsa/fafsa_options.html#pdfFafsa) and go to "Complete a PDF FAFSA."
2. You will receive a **Student Aid Report (SAR)** from the Federal Student Aid Programs in the mail several weeks after you have applied. Review the SAR for accuracy. If you must correct your SAR, add William Paterson University as a school of choice, or would like to check the status of your FAFSA, you can do so online by using your PIN to access your processed FAFSA at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). SAR copies can also be obtained by contacting the Federal Processor at (319) 337-5665. You may also make the appropriate changes, sign and submit the SAR to the Financial Aid Office. Financial and staff members will electronically submit the corrections to the Federal Processor.
3. If your application is selected for verification, you must complete the Federal Verification Worksheet available online at the Financial Aid Office website: <http://ww2.wpunj.edu/finaid/faverif.htm>, attach a **signed copy** of your and your spouse's (if married) **2008 Federal Income Tax Return (Form 1040, Form 1040A, or Form 1040EZ)**, being certain to **include all W-2s and schedules**. If you are a dependent student for financial aid purposes, you must attach a **signed copy** of your and your parents' **2008 Federal Income Tax Return (Form 1040, Form 1040A, or Form 1040EZ)**, being certain to **include all W-2s and schedules**. Submit these forms to the Financial Aid Office. If a tax return cannot be located, Federal Income Tax Returns "**transcripts**" can be obtained by contacting the **Internal Revenue Service (IRS)** at 1-800- 829-1040, or visit <http://www.irs.gov> for additional information. Completed documents may be faxed to 973-720-3133.
4. Once all your application materials are reviewed by the Financial Aid Office, you will be notified if additional information is needed, or you will receive a WPU Financial Aid Award Notification letter.
5. You will receive a **Student Eligibility Notice (SEN)** from New Jersey Higher Education Student Assistance Authority (**HESAA**). This is a notification of your state aid eligibility. This award is not finalized until your file has been reviewed and approved by the Financial Aid Office. **Be sure WPU is indicated on the SEN as the school you are attending or make the necessary correction. To electronically add WPU to your SEN access the following website: <https://www.hesaa.org/LoginForms/CustomRegistration.asp> and follow the "Login" instructions (new users must register first).** State aid eligibility is based on the appropriate enrollment, satisfactory academic progress, and matriculation in degree program. Visit HESAA's website at <http://www.hesaa.org/index.php?page=nj-grants-scholarships> or call 1-800-792-8670 to obtain additional state aid information. HESAA has the following deadlines: June 1, if you received a **Tuition Aid Grant (TAG)** in 2008-2009. All other applications - October 1, for fall and spring terms; March 1, for spring term only.

Please visit our website: <http://ww2.wpunj.edu/finaid/famain.htm> or office for assistance.

Much success in your future endeavors.